

Tutorial Daftar Spada Kemendikbud

1. Masuk ke portal.inaba.ac.id login dengan username dan password masing-masing
2. Pilih Menu Elearning
3. Mekan Akan Muncul tampilan Seperti Berikut, Perhatikan isian pada kotak merah dan pastikan **Isian Email** sesuai dengan email aktif yang user miliki

Catatan :

- Untuk Mahasiswa pastikan mengisi email dengan email aktif / email student Universitas INABA
- Untuk Dosen pastikan menggunakan email Universitas

Form Registrasi Spada Indonesia

Kampus Merdeka
INDONESIA JAYA

Akun email anda 103223120024@moodle.com belum terdaftar di Spada Indonesia. Apakah anda ingin mendaftar??
Disarankan email anda yang terdaftar di LMS ini sama dengan email yang anda gunakan di Spada Indonesia. Bila email di LMS ini tidak sesuai dengan email anda, anda bisa [mengubahnya di sini](#). Hubungi administrator LMS bila mengalami kesulitan

First Name: Rendy
Last Name: Mahardhika Hisashi
Email: 103223120024@moodle.com
Mendafar sebagai: Mahasiswa
NIM:
Program Studi: S1 Akuntansi

DAFTAR KE SPADA INDONESIA

4. Jika email tidak sesuai dengan email pribadi mekan di user harus mengganti email terlebih dahulu caranya dengan klik icon user pada pojok kanan atas kemudian pilih **Profile**

Form Registrasi Spada Indonesia

Kampus Merdeka
INDONESIA JAYA

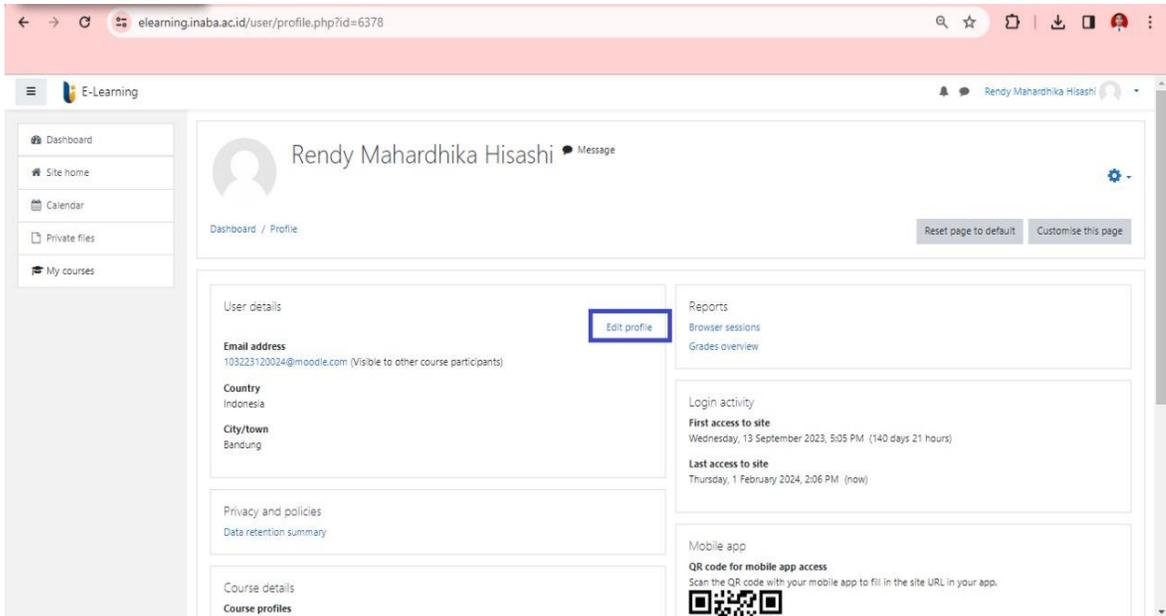
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DAFTAR KE SPADA INDONESIA

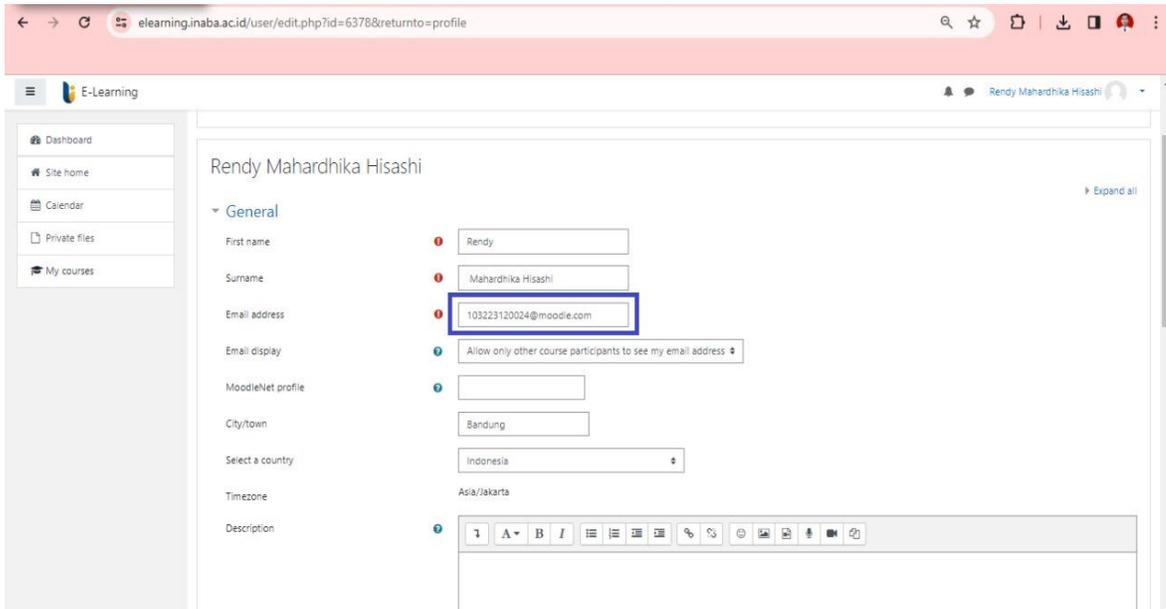
Profile

5. Akan muncul tampilan seperti di bawah ini kemudian pilih **Edit Profile**



The screenshot shows the Moodle user profile page for Rendy Mahardhika Hisashi. The browser address bar displays `elearning.inaba.ac.id/user/profile.php?id=6378`. The page header includes the Moodle logo and the user's name. A sidebar on the left contains navigation links: Dashboard, Site home, Calendar, Private files, and My courses. The main content area is titled "Rendy Mahardhika Hisashi" and includes a "Message" button and a settings gear icon. Below the header, there are several sections: "User details" with an "Edit profile" button, "Reports" (Browser sessions, Grades overview), "Login activity" (First access to site: Wednesday, 13 September 2023, 5:05 PM; Last access to site: Thursday, 1 February 2024, 2:06 PM), "Privacy and policies" (Data retention summary), and "Course details" (Course profiles). A "Mobile app" section at the bottom right features a QR code and instructions for mobile app access.

6. Isi Email dengan email yang aktif dipakai dan klik **Update Profile**



The screenshot shows the Moodle user profile edit page for Rendy Mahardhika Hisashi. The browser address bar displays `elearning.inaba.ac.id/user/edit.php?id=6378&returnto=profile`. The page header includes the Moodle logo and the user's name. A sidebar on the left contains navigation links: Dashboard, Site home, Calendar, Private files, and My courses. The main content area is titled "Rendy Mahardhika Hisashi" and includes an "Expand all" button. Below the header, there is a "General" section with the following fields: "First name" (Rendy), "Surname" (Mahardhika Hisashi), "Email address" (103223120024@moodle.com), "Email display" (Allow only other course participants to see my email address), "MoodleNet profile" (empty), "City/town" (Bandung), "Select a country" (Indonesia), "Timezone" (Asia/Jakarta), and "Description" (empty). The "Email address" field is highlighted with a blue box.

7. Setelah Melakukan Pembaharuan Email Kembali Ke halaman depan, pastikan Kembali email telah berubah jika sudah berubah kemudian Klik **DAFTAR KE SPADA INDONESIA**

The screenshot shows a web browser window with the URL elearning.inaba.ac.id/my/. The page is titled "Form Registrasi Spada Indonesia" and features the logo for "Kampus Merdeka INDONESIA JAYA". The form contains the following fields:

First Name	Rendy
Last Name	Mahardhika Hisashi
Email	rendymahardhikahisashi@gmail.com
Mendaftar sebagai	Mahasiswa
NIM	103223120024
Program Studi	S2 Manajemen

Below the form is a blue button labeled "DAFTAR KE SPADA INDONESIA". The right sidebar shows a "Timeline" section with "No upcoming activities due" and an "Online users" section with "3 online users (last 5 minutes)".

8. Setelah Klik **DAFTAR KE SPADA INDONESIA** Maka akan di arahkan ke halaman <https://spada.kemdikbud.go.id/> untuk membuat password lalu isi password kemudian klik **LOGIN**

The screenshot shows a web browser window with the URL spada.kemdikbud.go.id/konfirm-email/b34c28eceb08cce96a78480a20526bb3. The page is titled "Welcome to Spada Indonesia" and has a navigation menu with items: HOME, PANDUAN, COURSE, ICE-INSTITUTE, BERITA, REGISTER, KONFIRMASI ULANG, and LOGIN. The main content area displays a "Konfirmasi Pendaftaran" (Registration Confirmation) modal with a "Buat Password" (Create Password) input field and a green "LOGIN" button.